Date TO GO ON MARTIN HOUSE HEADED PAPER

Name
Address 1
Address 2
Address 3
Postcode

Dear NAME

**Re: Martin House Service Evaluation**

During the next six months we are conducting an evaluation of the services provided at Martin House. Johanna Nicholson, an external researcher with links to the University of York, will be carrying out the evaluation on our behalf.

As well as using existing information held at Martin House and talking to members of the care team, the evaluation will collect the views of families who are using, or who have used Martin House services.

I am writing to invite you to take part in this evaluation. If you agree, it will involve one interview with our researcher, which will take around an hour.

I have enclosed some information from Jo Nicholson about what taking part involves and how the information collected from you will be used.

Thank you for taking the time to consider this request. If you have any questions about the project or what taking part involves, please do not hesitate to contact me.

Yours sincerely

Sheila O’Leary

Head of Care

Martin House Children’s Hospice